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MEMORANDUM OF UNDERSTANDING BETWEEN INTERNATIONAL ANESTHESIA RESEARCH SOCIETY (IARS) AND THE GERMAN SOCIETY OF ANAESTHESIOLOGY AND INTENSIVE CARE MEDICINE (DGAI)

This Memorandum is intended to document, for the record and in order to assist all parties, the arrangements in place for joint programs between the IARS and DGAI.

- A. DISCOUNTED MEMBERSHIP The IARS and DGAI governing Boards agree to offer a 10% discount to each other's members for a NEW membership in the other society. (example: current DGAI members who are not current IARS members can receive a 10% discount off IARS dues; current IARS members who are not yet members of DGAI can receive a 10% discount off DGAI dues).
- B. ATTENDANCE BY DGAI PRESIDENT AND EXECUTIVE DIRECTOR (OR DELEGATE) AT IARS CONGRESS The IARS Board of Trustees extends to the President (or delegate) and the Executive Director/Manager of the DGAI an invitation to attend the IARS annual meeting (Congress). If the DGAI elects to send its President (or delegate), and/or its Executive Director/Manager to an IARS Congress, the following will apply:
 - 1. Complimentary meeting registration provided for President (or delegate) and spouse and for Executive Director/Manager.
 - 2. Invitation extended to DGAI President, spouse and Executive Director/Manager to attend the IARS Black Tie Dinner and the IARS Board Reception.
 - All other travel and accommodation costs to be borne by the DGAI.
- C. ATTENDANCE BY IARS BOARD CHAIRMAN AND EXECUTIVE DIRECTOR (OR DELEGATE) AT DGAI ANNUAL MEETING The Board of Directors of the DGAI extends to the Chairman of the Board of Trustees (or delegate) and the Executive Director of the IARS an invitation to attend the DGAI Annual Meeting. If the IARS elects to send its Chairman (or delegate) and/or its Executive Director to the DGAI Annual Meeting, the following will apply:
 - 1. Complimentary meeting registration provided for Chairman (or delegate) and spouse and for Executive Director.
 - 2. Invitation extended to IARS invitees to attend DGAI social functions.
 - All other travel and accommodation costs to be borne by the IARS.
- D. SOCIETY PROMOTION AND EXHIBIT EXCHANGE. The IARS and DGAI agree to provide one 8 x 10 Exhibit Booth on a complimentary basis OR to assist with displaying or distributing each other's promotional information at their Annual Meetings.
 - 1. EXHIBIT STAND/BOOTH EXCHANGE The IARS will provide, without charge, space for one DGAI promotional exhibit stand/booth at the annual Congress. Any other costs associated with said exhibit stand/booth are to be borne by the DGAI (for example furnishings, materials and staff). The DGAI will provide, without charge, space for one IARS promotional exhibit stand/booth at its annual meeting. All other costs associated with said exhibit stand/booth are to be borne by the IARS (for example furnishings, materials, and staff).
 - 2. SOCIETY PROMOTION. If DGAI does not wish to have an exhibit booth at the IARS Congress, IARS agrees to display DGAI materials (provided by DGAI) at the meeting or distribute materials (provided by DGAI) to registrants in the meeting packet/handouts. If IARS does not wish to have an exhibit booth at the DGAI Annual Meeting, DGAI agrees to display IARS promotional materials (provided by IARS) at the meeting or distribute materials (provided by IARS) to registrants in the meeting packet/handouts. (Promotional materials include: membership information, meeting information, research award information, etc.).
- E. INCLUSION OF MATERIAL IN REGULAR MAILINGS The IARS and DGAI will permit inclusion of promotional material for the other society's annual meeting or other society programs within their regular mailings, with the following conditions:
 - 1. A specific arrangement in each instance will be worked out by the two Executive Directors (or their designated alternates).
 - 2. Added costs (if any) will be borne by the society adding the material to the regular mailing of the other society.

If timing of regular mailings does not meet particular needs of either Society it may be agreed to exchange membership mailing information for one-time use.

- F. IARS JOINT-SPONSORSHIP OF DGAI ANNUAL MEETING As an organization accredited by the Accreditation Council for Continuing Medical Education (ACCME) in the United States, the IARS agrees to investigate joint-sponsoring the DGAI Annual Meeting for AMA Category 1 CME credits for physicians. In order to meet ACCME requirements, additional detailed information about the meeting will be needed. If DGAI desires such accreditation, we will work conjointly on fulfilling the ACCME requirements.
- G. JOURNAL SUBSCRIPTION EXCHANGE The IARS and DGAI each provide, without charge, one subscription to their respective scientific journals, mailed to the head office of the societies, or to another address, as designated.
- H. ANNUAL MEETING REPORT. If the DGAI desires to report on its Annual Meeting, a one- to two-page page summary can be published in A&A, coordinated by the DGAI Executive Director with the A&A Editorial Office.
- I. JOURNAL AND/OR NEWSLETTER ADVERTISING EXCHANGE The IARS and DGAI each agrees to provide, without charge, advertising space in their respective scientific journals and/or newsletters, on a "space available basis." This agreement covers space only and assumes that material to be included is presented "camera ready" (black and white) or as appropriate color separations (four color), in electronic format. Material for publication must conform to the mechanical requirements for the periodical and is subject to review by the alternate Society, before acceptance for publication. Costs for any artwork or other required modifications to submitted material will be borne by the society submitting the material for publication.

The IARS and DGAI will from time to time agree on the number of pages/year which will be available under this exchange agreement.

- J. WEBSITE LINKS The IARS and DGAI agree to provide website links to each other's web page and include meeting/Congress information where appropriate.
- K. CHANGES TO THIS AGREEMENT Any additions, deletions or substantive revisions to this memorandum will require specific approval by the governing bodies of the two societies.

Signed on behalf of the International Anesthesia Research Society, Cleveland, Ohio, and the German Society of Anaesthesiology and Intensive Care Medicine, Nürnberg, Germany.

Chairman

Board of Trustees, IARS

Board of Trustees, IARS

President Board of Directors, DGAI

Date 10 04 2003